

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Gateway 2 - Contract Award Approval Technology Transformation Roadmap Delivery (Housing, Data and Web)
Decision-maker	Cabinet Member for Communities, Equalities and Finance
Earliest date when decision can be taken	29 September 2022
Key decision – Yes/No?	Yes
Date published on forward plan	July 2022
Date sent to cabinet member	21 September 2022
Recommendation	1. That the Cabinet Member for Communities, Equalities and Finance approves the award of contract, through the Crown Commercial Services (CCS) G-Cloud 12 framework (lot 3) to Hitachi Solutions Europe Ltd (Hitachi), for the Technology Transformation Roadmap (incorporating data transformation, Housing technology transformation and new web customer portal) for a period of two years (with the option to extend by a further 12 months as further detailed in paragraph eight) with a total maximum cost of £2m commencing in September 2022.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Dionne Lowndes (Chief Digital & Technology Officer)
Report author (Name and job title)	Natalie Preston (Programme Lead – Data & Platforms)
Contact Number	07592 117660

PART B

(Cabinet member to complete this section)

DECISION(S)

As in report

REASONS FOR DECISION

As in report

**ALTERNATIVE OPTIONS
CONSIDERED**

As in report

REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

N/A

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

~~or~~

I approved an ~~alternative course of action set out in Part B.*~~

~~or~~

I have referred this matter to the Full Cabinet for decision.*

(* ~~Please delete as appropriate~~)



Signed

Dated 26.10.22

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, P O BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.